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Stephen R. Lindauer
Impartial Secretary/CEO

Memorandum

TO: NMAPC Labor-Management Committee Members
FROM: Kevin J. Hilton
DATE: August 22, 2007
RE: **Fourth Quarter NMAPC Labor-Management Meeting - October 25- 26, 2007**

This will serve to notify all Committee members of the fourth quarterly meeting for 2007 of the National Maintenance Agreements Labor-Management Policy Committee, Inc. This meeting will be held at The Washington Court Hotel, 525 New Jersey Avenue, N.W., Washington, D.C. 20001. **The Committee will meet on Thursday, October 25, 2007 from 9:00 AM – 5:00 PM and Friday, October 26, 2007 from 9:00 AM – early afternoon.**

In addition, a dinner will be held for all Committee Representatives on the evening of Wednesday, October 24, 2007 at a location to be announced later; cocktails at 6:30 PM and dinner at 7:15 PM. **On Thursday, October 25, 2007 the NMAPC Zero Injury Safety Awards Dinner will be held in the Main Hall of the National Building Museum located at 401 F Street, NW in Washington, DC 20001; cocktails will begin at 6:00 PM and dinner at 7:30 PM.**

To reserve a sleeping room and/or register for the meeting go to the NMAPC website at www.nmapc.org and select *Meetings and Conferences*, next enter your *Username* and *Password*, then select *Fourth Quarter NMAPC Labor-Management Committee Meeting*, then click-on *Register Now*. If you have any questions regarding online registration, or if you need your *username* and *password*, please contact Ms. Gwen Jackson in our office. **The cut-off date for all sleeping room request is Monday, September 24, 2007.**

An **ELECTRONIC COPY** of the NMAPC Labor-Management Committee **MEETING PACKET** will be emailed to all committee representatives before the 2007 October meeting. **This will be the only meeting packet you will receive, unless you notify our office and request a printed copy, please bring it to the meeting for easy reference.**

KJH/gj

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