

1501 LEE HIGHWAY SUITE 202 + ARLINGTON VIRGINIA 22208 1100

Stephen R. Lindauer Impartial Secretary/CEO

1501 LEE HIGHWAY, SUITE 202 • ARLINGTON, VIRGINIA 22209-1109 TELEPHONE: (703) 841-9707 • FAX: (703) 524-3364 • www.nmapc.org

Memorandum

TO:	Bob Krul Bill Courtien Brent Booker Tim Driscoll Michael J. Gannon Charlie Henson Gene Leclerc Bill Tweet Jim VanDyke Jerry Westerholm	Bob Hoover Dave Archer Dave Crichton Mike DeSimone Richard Galis Mike Haller Ron Mamula Tim Reddington Rick Rives Gerard Schreiber
FROM:	Kevin J. Hilton ${\cal K}\!{\cal I}{\cal H}$	
DATE:	February 8, 2008	

RE: Agreement Analysis Committee Meeting – April 10, 2008

Please be advised that the Agreement Analysis Committee will meet on Thursday afternoon, April 10, 2008 at the NMAPC Administrative Office located at 1501 Lee Highway, Suite 202 in Arlington, Virginia 22209. The meeting will begin at 1:00 PM. Lunch will be served from 12:00 Noon to 1:00 PM for all Committee members.

For those of you who require sleeping accommodations the NMAPC have reserved a block of rooms at the Key Bridge Marriott Hotel, 1401 Lee Highway, Arlington, VA 22209 (703-524-6400). The room rate is \$249.00 per night plus tax; please indicate your arrival and departure date when registering for this meeting. If you do not plan to attend, please let us know.

Please register online at <u>www.nmapc.org</u> under *Meetings & Conferences.* **If you need assistance with online registration contact Ms. Gwen Jackson at 703-841-9707 extension 111.**

For more information regarding the meeting please contact me at 703-841-9707 extension 119.

KJH/gj

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