



**NATIONAL MAINTENANCE AGREEMENTS POLICY COMMITTEE, INC.**

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# Memo

**TO:** Owner Advisory Committee Members  
**FROM:** Kevin J. Hilton *KJH*  
**DATE:** March 6, 2008  
**RE:** **OWNER ADVISORY COMMITTEE MEETING – April 23, 2008**

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**The next meeting of the Owner Advisory Committee is scheduled for Wednesday, April 23, 2008 from 1:00 P.M. to 5:00 P.M.** This meeting will be held at the **Hilton St. Louis at the Ballpark**, One South Broadway, St. Louis, Missouri 63102 (telephone: 314-421-1776). Lunch will be served from 12:00 noon to 1:00 PM for all Committee representatives.

**In addition the Committee is invited to attend the Council of Owners & Construction Associates (COCA) Seminar on Thursday, April 24, 2008.** The seminar will be held at the **Gateway Center located at One Gateway Drive in Collinsville, Illinois 62234** and is scheduled to begin at 9:00 AM and should conclude around 2:00 PM. Lunch will be provided by COCA.

**On Wednesday, April 23, 2008 a dinner will be held for those Committee members attending the COCA Seminar at Carmine's Steak House** located at 20 South Fourth Street, St. Louis, Missouri 63102. Dinner will begin at 6:30 PM.

Be further advised that the NMAPC administrative office has reserved a block of rooms at the **Hilton St. Louis at the Ballpark** for those Committee members who require hotel accommodations. **To reserve a sleeping room contact the hotel directly at 314-421-1776 or 877-845-7354.** The room rate is \$139.00 per night plus tax for single or double occupancy. **Please reference the "NMAPC" room block to receive this special rate.** The cut-off date for all sleeping room requests is **Monday, March 31, 2008.**

**To register for these upcoming meetings and events go to the NMAPC website at [www.nmapc.org](http://www.nmapc.org) and select Meetings and Conferences, next enter your *User Name* and *Password*, then select *Owner Advisory Committee Meeting*, then click *Register Now*.** If you have any questions regarding online registration, please contact Ms. Gwen Jackson in our office.

An **ELECTRONIC COPY** of the Owner Advisory Committee **MEETING PACKET** will be available for download to all committee representatives before the 2008 April meeting. **This will be the only meeting packet you will receive, unless you notify our office and request a printed copy,** please bring it to the meeting for easy reference.

KJH/gj

***Building a Partnership of Safety, Productivity, Quality, and Strength***