

## Memorandum

To: NMAPC Labor-Management Committee Members  
 From: Kevin J. Hilton *KJH*  
 Date: August 21, 2009  
 Re: **Fourth Quarter NMAPC Labor-Management Committee Meeting – October 29-30, 2009**  
**St. Regis Hotel, Washington, DC**

**This will serve to notify all Committee members of the fourth quarterly meeting for 2009 of the National Maintenance Agreements Labor-Management Policy Committee, Inc.** This meeting will be held at the **St. Regis Hotel**, 923 16<sup>th</sup> Street, NW, Washington, DC 20006. The hotel telephone number is (202) 638-2626. The Committee will meet as follows:

### Wednesday, October 28, 2009

NMAPC Committee Dinner 6:00 PM to 9:00 PM – Adour Restaurant, Lobby Level of the St. Regis Hotel

### Thursday, October 29, 2009

NMAPC Committee Breakfast	7:30 AM – 9:00 AM	Azalea Room
NMAPC Labor-Management Committee	9:00 AM – 12:00 PM	Carlton Ballroom
NMAPC Committee Lunch	12:00 PM – 1:00 PM	Azalea Room
NMAPC Labor-Management/Owner Advisory Committee	1:00 PM – 4:00 PM	Carlton Ballroom

### **NMAPC Zero Injury Safety Awards Gala**

Cocktail Reception	<b>National Air &amp; Space Museum</b>	
Evening Dinner	6:30 PM to 7:15 PM	
	7:30 PM to 9:30 PM	

### Friday, October 30, 2009

NMAPC Committee Breakfast	7:30 AM – 9:00 AM	Azalea Room
NMAPC Labor-Management Committee	9:00 AM – 12:00 PM	Carlton Ballroom

To register for the Fourth Quarter NMAPC Labor-Management Committee meeting go to the NMAPC website at [www.nmapc.org](http://www.nmapc.org) and complete the following Steps:

- Step 1: Select *Meetings and Conferences*
- Step 2: Enter your *Username and Password*
- Step 3: Select *Fourth Quarter NMAPC Labor-Management Committee Meeting*
- Step 4: Click-on *Register Now*

To register for the Zero Injury Safety Awards Gala follow Steps 1, 2 and 4; for Step 3 select *Zero Injury Safety Awards Gala*. If you have any questions regarding online registration, or if you need your *username* and *password*, please contact Ms. Gwen Jackson at (703) 841-9707 extension 111. **The cut-off date for online registration is Monday, October 15, 2009.**

The NMAPC have reserved a block of rooms at the **St. Regis Hotel** for arrival on 10/28/09 and departure on 10/30/09 at a special rate of \$249.00 per night, plus tax for single or double occupancy. **The NMAPC will reserve your sleeping room, please indicate your arrival and departure dates when registering for the meeting. Let us know if you will not attend the meeting so that we may cancel your sleeping room.** If you plan to arrive before October 28, 2009 sleeping rooms are limited and rates may be higher. Hotel reservations must be cancelled 72 hours prior to day of arrival to avoid a one night's room and tax charge.

An **ELECTRONIC COPY** of the NMAPC Labor-Management Committee **MEETING PACKET** will be emailed to all committee representatives before the 2009 October meeting. **This will be the only meeting packet you will receive, unless you notify our office and request a printed copy, please bring it to the meeting for easy reference.**

Should you have any questions or require additional information, please contact the **NMAPC Office at (703) 841-9707.**

KJH/gj