



NATIONAL MAINTENANCE AGREEMENTS POLICY COMMITTEE, INC.

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Stephen R. Lindauer
Impartial Secretary/CEO

Memorandum

To: NMAPC Owner Advisory Committee Members
Date: April 9, 2010
From: Daniel M. Hogan *DMH*
RE: NMAPC Owner Advisory Committee Meeting – June 8, 2010

The next meeting of the NMAPC Owner Advisory Committee is scheduled for Tuesday, June 8, 2010 from 1:00 PM to 5:00 PM. This meeting will be held at The Westin Annapolis Hotel, 100 Westgate Circle, Annapolis, MD 21401. The Committee will meet as follows:

Tuesday, June 8, 2010

Lunch for all Committee members	12:00 PM – 1:00 PM	
NMAPC Owner Advisory Committee Meeting	1:00 PM – 5:00 PM	
Dinner for all Committee members	6:30 PM – 9:00 PM	O'Brien's Oyster Bar and Restaurant 113 Main Street Annapolis, MD 21401 Phone: (410) 268-6288

To register for the meeting go to the NMAPC website at www.nmapc.org and complete the following Steps:

- Step 1 Click on *Events & Meetings*
- Step 2 Click on *Meetings and Conferences*
- Step 3 Click on *NMAPC Owner Advisory Committee Meeting*
- Step 4 Enter your *Username* and *Password*
- Step 5 Click on *RSVP*
- Step 6 Select from Options: *Yes* (will attend meeting), *No* (will not attend meeting), *Maybe* (not sure at this time)
- Step 7 If you *Selected "Yes"* Complete Step 8
- Step 8 Complete *Meeting Registration*

Please contact The Westin Annapolis Hotel to reserve a sleeping room under the NMAPC room block:

The Westin Annapolis Hotel
100 Westgate Circle / Annapolis, MD 21401
Telephone: (410) 972-4300 or toll free at (888) 627-8994
Rate: \$179 per night, plus tax for single or double occupancy
The cut-off date for all hotel accommodations is Monday, May 10, 2010

An **ELECTRONIC COPY** of the NMAPC Owner Advisory Committee **MEETING PACKET** will be emailed to all committee representatives before the 2010 June meeting. This will be the only meeting packet you will receive, **unless you notify our office and request a printed copy**, please bring it to the meeting for easy reference.

If you have any questions relative to the meeting agenda, please contact me at 703-841-9707 extension 119. For questions regarding online registration please contact Ms. Gwen Jackson at 703-841-9707 extension 111.

DMH/gj

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