



NATIONAL MAINTENANCE AGREEMENTS POLICY COMMITTEE, INC.

1301 LEE HIGHWAY, SUITE 202 • ARLINGTON, VIRGINIA 22209-1109
TELEPHONE: (703) 841-9707 • FAX: (703) 524-3364 • www.nmapc.org

Stephen R. Linebuck
Impartial Secretary/CFU

Memorandum

To: NMAPC Labor-Management Committee Members
From: Daniel M. Hogan DMH
Date: August 31, 2010
Re: Fourth Quarter NMAPC Labor-Management Committee Meeting – October 28-29, 2010
Washington Court Hotel - Washington, DC

This will serve to notify all Committee members of the fourth quarterly meeting of 2010 for the National Maintenance Agreements Labor-Management Policy Committee, Inc. This meeting will be held at the Washington Court Hotel, 525 New Jersey Avenue, NW, Washington, DC 20001. The hotel telephone number is (202) 628-2100. The Committee will meet as follows:

Wednesday, October 27, 2010

NMAPC Committee Dinner 6:00 PM to 9:00 PM Capital Grille

Thursday, October 28, 2010

NMAPC Committee Breakfast 7:00 AM – 8:00 AM Grand Ballroom
NMAPC Labor-Management Committee 8:00 AM – 12:00 PM Grand Ballroom
NMAPC Committee Lunch 12:00 PM – 1:00 PM Grand Ballroom
NMAPC Labor-Management/Owner Advisory Committee 1:00 PM – 4:00 PM Grand Ballroom

NMAPC Zero Injury Safety Awards Gala

Cocktail Reception National Building Museum 6:30 PM to 7:15 PM
Evening Dinner 7:30 PM to 9:30 PM
Transportation will be provided to and from the Washington Court Hotel to the National Building Museum.

Friday, October 29, 2010

NMAPC Committee Breakfast 7:00 AM – 9:00 AM Ballroom 1
NMAPC Revisions Subcommittee 9:00 AM – 12:00 PM Capitol Room

To register for the Fourth Quarter NMAPC Labor-Management Committee meeting, please go to the NMAPC website at www.nmapc.org and complete the following Steps:

- Step 1: Select *Events & Meetings*
- Step 2: Click on *Meetings and Conferences*
- Step 3: Select *Fourth Quarter NMAPC Labor-Management Committee Meeting*
- Step 4: Click-On *RSVP*
- Step 5: Enter your *Username and Password*
- Step 6: Select Option *Yes* (will attend), *No* (will not attend), *Maybe* (not sure at this time)
- Step 7: Click-on *Respond*
- Step 8: If you selected "*Yes*" complete the *Meeting Registration* page

To register for the *Zero Injury Safety Awards Gala* visit the NMAPC website and follow Steps 1-4 above; for Step 3 select *Zero Injury Safety Awards Gala*. If you have any questions regarding online registration, please contact Ms. Gwen Jackson at (703) 841-9707 extension 111. The cut-off date for online registration is **Wednesday, October 13, 2010**.

The NMAPC have reserved a block of rooms at the **Washington Court Hotel** for arrival on 10/27/10 and departure on 10/29/10 at a special rate of \$209.00 per night, plus tax for single/double occupancy; for earlier arrivals rates may be higher. **The NMAPC WILL RESERVE YOUR SLEEPING ROOM**, please **indicate your arrival and departure dates** when registering for the meeting. **Rooms are limited**. Hotel reservations must be cancelled 72 hours prior to day of arrival to avoid a one night's room and tax charge.

An **ELECTRONIC COPY** of the NMAPC Labor-Management Committee **MEETING PACKET** will be emailed to all committee representatives before the meeting. **This will be the only meeting packet you will receive, unless you notify our office and request a printed copy, please bring it to the meeting for easy reference.**

Should you have any questions or require additional information, please contact me at (703) 841-9707 extension 119.

DMH/gj

