



## Memorandum

**To:** Brent Booker Bob Hoover

Tim Driscoll Bob Bruce

Michael Pleasant Mike DeSimone

Bill Tweet Dick Galis

Jerry Westerholm Tim Reddington

C: Hank Howe

From: Mike Dorsey MD

**Date:** March 11, 2011

Re: NMAPC Grievance Review Subcommittee Meeting – May 26, 2011

The next meeting of the **NMAPC Grievance Review Subcommittee** is scheduled for **Thursday, May 26, 2011** at the NMAPC administrative office located at 1501 Lee Highway, Suite 202 in Arlington, Virginia 22209. The meeting will begin at **8:30 A.M.** and should conclude by mid-afternoon.

The NMAPC has reserved a block of sleeping rooms at the **Hyatt Arlington Hotel** located at 1325 Wilson Boulevard, Arlington, VA 22209 (703-525-1234). The room rate is \$239.00 per night, plus tax for single or double occupancy. Please indicate your arrival and departure dates when registering for the meeting. **All hotel reservations will be made by the NMAPC office**.

In addition, for those Committee members traveling from out-of-town a **dinner** is scheduled for Wednesday evening, May 25, 2011 at 6:00 P.M. Location to be determined.

If you have questions relative to the agenda, please contact me at (703) 841-9707 extension 122; for information regarding online registration contact Ms. Gwen Jackson at (703) 841-9707 extension 111.

MD/gj