



NATIONAL MAINTENANCE AGREEMENTS POLICY COMMITTEE, INC.

EST. 1971

40 Years of Building Partnerships

Stephen R. Lindauer
Impartial Secretary/CEO

1501 LEE HIGHWAY, SUITE 202 • ARLINGTON, VIRGINIA 22209-1109
TELEPHONE: (703) 841-9707 • FAX: (703) 524-3364 • www.nmapc.org

Memorandum

To: NMAPC Owner Advisory Committee Members
Date: April 29, 2011
From: Daniel M. Hogan, Director of Industrial Relations *DMH*
RE: NMAPC Owner Advisory Committee Meeting – June 16, 2011

The next meeting of the **NMAPC Owner Advisory Committee** is scheduled for **Thursday, June 16, 2011** at **The Gaylord National**, 201 Waterfront Street, National Harbor, MD 20745. **The Committee will meet as follows:**

Thursday, June 16, 2011

12:00 PM – 1:00 PM	Lunch	Location: Baltimore 5
1:00 PM – 5:00 PM	NMAPC Owner Advisory Committee Meeting	Location: Baltimore 3 & 4
6:30 PM – 9:00 PM	NMAPC Dinner	Location: Old Hickory Steakhouse

Friday, June 17, 2011

7:00 AM – 8:00 AM	Breakfast	Location: Baltimore 5
-------------------	-----------	------------------------------

To register visit the NMAPC website at www.nmapc.org and complete the following Steps:

- Step 1 Click on **Events & Meetings**
- Step 2 Click on **Meetings and Conferences**
- Step 3 Click on **NMAPC Owner Advisory Committee Meeting**
- Step 4 Click on **Register Now**
- Step 5 Enter your **Username** and **Password**
- Step 6 Click on **Register Me**
- Step 7 Complete the **Registration Page**
- Step 8 Next Click **Save & Continue**
- Step 9 Next Click **Submit Registration**
- Step 10 To Make Changes to Your Registration Click **Edit Registration**

The NMAPC administrative office has reserved a block of rooms at The Gaylord National. To reserve a sleeping room, please contact the hotel directly at (301) 965-4000 and reference the NMAPC room block. The room rate is \$185.00 per night, plus tax for single or double occupancy, plus a \$15.00 per day resort fee. **The cut-off date for all sleeping room reservations is Monday, May 23, 2011.**

An **ELECTRONIC COPY** of the NMAPC Owner Advisory Committee **MEETING PACKET** will be emailed to all committee representatives prior to the meeting. This will be the only meeting packet you will receive, **unless you notify our office and request a printed copy**, please bring it to the meeting for easy reference.

If you have any questions relative to the meeting agenda, please contact me at 703-841-9707 extension 119. For questions regarding online registration please contact Ms. Gwen Jackson at 703-841-9707 extension 111.

DMH/gj

Building a Partnership of Safety, Productivity, Quality, and Strength