

To: NMAPC Owner Advisory Committee Members
From: Daniel M. Hogan, Director of Industrial Relations *DMH*
Date: June 23, 2011
Re: **NMAPC Owner Advisory Committee Meeting – August 25, 2011**
Omni Bedford Springs Resort & Spa – Bedford, Pennsylvania

The next meeting of the **NMAPC Owner Advisory Committee** is scheduled for **Thursday, August 25, 2011** at the **Omni Bedford Springs Resort & Spa**, 2138 Business 220 in Bedford, Pennsylvania 15522. The resort telephone number is (814) 623-8100.

The schedule of events is as follows:

Wednesday, August 24, 2011

NMAPC Evening Cookout – 6:00 PM to 9:00 PM

Thursday, August 25, 2011

Breakfast – 7:00 AM to 8:00 AM

NMAPC Owner Advisory Committee Meeting – 8:00 AM to 12:00 PM

Lunch for the Non-Golfers – 12:00 PM to 1:00 PM

Golf with a Box Lunch – 12:30 PM to 5:00 PM

NMAPC Evening Dinner – 6:00 PM TO 9:00 PM

Optional guest's activities are available through the Omni Bedford Springs Resort & Spa Concierge at (814) 624-5642, see attachments for more details.

ONLINE REGISTRATION – To register visit the NMAPC website at www.nmapc.org and complete the following *Steps*:

- Step 1 Click on **Events & Meetings**
- Step 2 Click on **Meetings and Conferences**
- Step 3 Click on **NMAPC Owner Advisory Committee Meeting**
- Step 4 Click on **Register Now**; Next Enter your **Username** and **Password**
- Step 5 Click on **Register Me**, Complete the **Registration Page**
- Step 6 Next Click **Save & Continue**, Then Click **Submit Registration**
- Step 7 To Make Changes to Your Registration Click **Edit Registration**

HOTEL RESERVATIONS – The NMAPC has reserved a block of rooms at the Omni Bedford Springs Resort & Spa for arrival on 8/23/11 and departure on 8/26/11 at a special rate of \$209.00 per night, plus tax for single or double occupancy. A resort fee of \$15.00 per room, per night will be added to each guest's folio which includes bottle water, a morning newspaper, local telephone calls, high speed wireless internet access throughout the property, in-room coffee, valet parking, room safe, use of fitness center, indoor and outdoor pool, tennis court, hiking trails and afternoon tea. Please indicate **your arrival and departure dates when registering** for the meeting. **THE NMAPC WILL RESERVE ALL SLEEPING ROOMS. Tuesday, July 26, 2011 is the cut-off date for all hotel reservations.**

MEETING PACKET – An **ELECTRONIC COPY** of the **MEETING PACKET** will be emailed to all committee members prior to the meeting. Please bring it to the meeting for easy reference.

QUESTIONS – If you have any questions regarding online registration, or if you need your *Username* and *Password*, please contact Ms. Gwen Jackson at (703) 841-9707 extension 111. All questions regarding the agenda contact me at (703) 841-9707 extension 119.