

Memorandum

To: NMAPC Labor-Management Committee Members
Date: February 24, 2012
From: Daniel M. Hogan, Director of Industrial Relations *DMH*
RE: NMAPC Second Quarter Labor-Management Committee Meeting – April 18-20, 2012

This will serve to notify all Committee members of the **second quarterly meeting for 2012 of the National Maintenance Agreements Labor-Management Policy Committee, Inc.** This meeting will be held at **The Ritz Carlton Pentagon City Hotel**, 1250 South Hayes Street, Arlington, VA 22202. **The Committee will meet as follows:**

Wednesday, April 18, 2012

6:00 PM – 9:00 PM	NMAPC Labor-Management Committee Dinner	Location: Morton's Steakhouse
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Thursday, April 19, 2012

7:00 AM – 8:00 AM	Breakfast	Location: Plaza Ballroom B&C
8:00 AM – 12:00 PM	NMAPC Labor-Management Committee Meeting	Location: Salons I & II
12:00 PM – 1:00 PM	Lunch	Location: Plaza Ballroom B&C
1:00 PM – 5:00 PM	Joint NMAPC Labor-Management & Owner Advisory Committee Meeting	Location: Salons I & II
6:30 PM – 9:00 PM	NMAPC Dinner	Location: Columbia Firehouse

Friday, April 20, 2012

8:00 AM – 10:00 AM	NMAPC Board of Directors Breakfast Meeting	Location: Plaza Ballroom B
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Online registration has changed, to register go to the NMAPC website at www.nmapc.org and complete the following **Steps**:

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| Step 1 | Click on Events & Meetings |
| Step 2 | Click on Meetings and Conferences |
| Step 3 | Click on Second Quarter 2012 NMAPC Labor-Management Committee Meeting |
| Step 4 | Click on Register Now |
| Step 5 | Enter your Username and Password |
| Step 6 | Click on Register Me |
| Step 7 | Complete the Registration Page |
| Step 8 | Next Click Save & Continue |
| Step 9 | Next Click Submit Registration |
| Step 10 | To Make Changes to Your Registration Click Edit Registration |

Be further advised that the NMAPC administrative office has reserved a block of rooms at The Ritz Carlton Pentagon City Hotel at a special rate of \$249.00 per night, plus tax for single or double occupancy. To reserve a sleeping room, please contact the hotel directly at (703) 415-5000 or toll free at (800) 241-3333 and reference the **NMAPC room block**. **The cut-off date for all sleeping room reservations is Monday, March 19, 2012.**

An **ELECTRONIC COPY** of the NMAPC Labor-Management Committee **MEETING PACKET** will be emailed to all committee representatives prior to the meeting.

If you have any questions relative to the meeting agenda, please contact me at 703-841-9707 extension 119. For questions regarding online registration please contact Ms. Gwen Jackson at 703-841-9707 extension 111.

DMH/gj