

MEMORANDUM

To: NMAPC Owner Advisory Committee Members

From: Michael Dorsey, Director of Industrial Relations *MD*

Date: May 8, 2012

Re: **NMAPC Owner Advisory Committee Meeting – July 26, 2012**
Lansdowne Resort - Leesburg, Virginia

The next meeting of the **NMAPC Owner Advisory Committee** is scheduled for **July 26, 2012** at the **Lansdowne Resort** located at 44050 Woodridge Parkway in Leesburg, Virginia 20176. The resort telephone number is (703) 729-8400.

The event schedule is as follows:

Wednesday, July 25, 2012

NMAPC Evening Cookout – 6:00 PM to 9:00 PM

Thursday, July 26, 2012

Breakfast – 7:00 AM to 8:00 AM

NMAPC Owner Advisory Committee Meeting – 8:00 AM to 12:00 PM

Lunch for Non-Golfers – 12:00 PM to 1:00 PM

Golf with Box Lunch – 12:30 PM to 5:00 PM

Clay Shooting – 1:30 PM to 4:00 PM

NMAPC Evening Dinner – 6:00 PM to 9:00 PM

ONLINE REGISTRATION: To register, visit the NMAPC website at www.nmapc.org and select **Events & Meetings**, next select **Meetings and Conferences**, then select **NMAPC Owner Advisory Committee Meeting**, then enter your **Username** and **Password**, then click on **Register Now**, complete the **Registration Page**, then click on **Save & Continue**, then click **Submit Registration**. To make changes to your registration, click on **Edit Registration**.

HOTEL ACCOMMODATIONS: The NMAPC has reserved a block of rooms for arrival on 7/24/12 and departure on 7/27/12 at a special rate of \$199.00 per night, plus tax for single or double occupancy. Please indicate **your arrival and departure dates when registering** for the meeting. **THE NMAPC WILL RESERVE ALL SLEEPING ROOMS. Friday, June 22, 2012 is the cut-off date.**

TRANSPORTATION: Lansdowne Resort provides shuttle service to and from Dulles International Airport (IAD) at a charge of \$30.00 per person each way. For shuttle service reservations please call **(800) 541-4801** and select the **Transportation** option. Reservations are required.

An **ELECTRONIC COPY** of the NMAPC Owner Advisory Committee **MEETING PACKET** will be emailed to all committee representatives before the meeting, please bring it to the meeting for easy reference.

If you have any questions regarding online registration, or if you need your **Username** and **Password**, please contact Ms. Gwen Jackson at (703) 841-9707 extension 111. All questions regarding the agenda, please contact me at (703) 841-9707 extension 122.

MD/gj